



JONATHAN E. FIELDING, M.D., M.P.H.
Director and Health Officer

JONATHAN E. FREEDMAN
Chief Deputy Director

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August 4, 2009

TO: Each Supervisor

FROM: Jonathan E. Fielding, M.D., M.P.H. *jet*
Director and Health Officer

SUBJECT: **NOTIFICATION OF THE TERMINATION OF COUNTY CONTRACT
NUMBER PH-000281 WITH THE LOS ANGELES UNIFIED SCHOOL
DISTRICT FOR CHILD PASSENGER SAFETY SERVICES**

This is notification of a change to the Child Passenger Safety Trust Fund Program (CPSTFP). One of the program contractors, the Los Angeles Unified School District (LAUSD), has given notice to terminate its contract to provide services for CPSTFP in Supervisorial Districts 2 and 3. To fill this service void, the Department of Public Health (DPH) Injury and Violence Prevention Program (IVPP) proposes to expand the contracts of the two other contracted CPSTFP providers to provide CPSTFP services in these areas.

Background

Under CPSTFP, DPH contracts with community agencies to provide direct safety and education services to Los Angeles County residents in each supervisorial district. Three agencies were identified to provide the services: LAUSD, New Economics for Women (NEW), and The Children's Collective (TCC). A fourth agency, Safety Belt Safe, USA, was identified to provide technical assistance to the service providers. Funding for all four contracts was 100% offset by revenue collected from fines assessed by the courts for the misuse or non-use of child passenger safety seats. On November 20, 2007, the Board approved the four contracts for the period of November 20, 2007 through November 19, 2012.

Due to LAUSD administrative delays, the contract with LAUSD was not executed until March 2008. After the execution of the contract, however, LAUSD did not commence with the contracted services. Despite written and verbal reassurances from LAUSD that they were preparing to begin program services, IVPP did not receive any invoices for project expenses. After repeated efforts by IVPP to communicate with LAUSD by telephone and email beginning in June 2008, LAUSD informed IVPP that they were having administrative difficulties in implementing the project, including hiring staff, but reassured IVPP staff that they would begin implementation shortly.

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Over the next few months, IVPP continued both written and verbal communication with an LAUSD General Counsel representative and also met with LAUSD School Police representatives. The LAUSD representatives continued to express a desire to move the project forward. On December 16, 2008, IVPP met with an LAUSD Assistant Contract Administrator Manager. In the meeting, the manager expressed concern about the viability of the project, but ultimately did not object to the project going forward. DPH gave the LAUSD School Police were given a February 1, 2009 deadline to complete a new scope of work and staffing plan.

On February 19, 2009, IVPP received a letter from the LAUSD School Police stating they could not carry out the project because they were unable to reassign staff due to the current budget crisis. On February 24, 2009, IVPP received another letter from LAUSD informing DPH of their intent to terminate the contract. No services were ever provided by LAUSD.

Next Steps

Given the delay of LAUSD to begin services in Supervisorial Districts 2 and 3 over the course of the past year, DPH has had the two current contractors, NEW and TCC, provide some services in these areas to the extent that NEW's and TCC's current funding allow. To fill the void of CPSTFP services in Supervisorial Districts 2 and 3, IVPP proposes to amend the existing contracts with NEW and TCC to expand their services into these communities. Both NEW and TCC have expressed an interest in taking on this additional responsibility. In addition, these agencies have demonstrated strong work in their currently contracted areas and already have experience working in the communities of Supervisorial Districts 2 and 3.

A letter requesting Board approval to implement this plan to amend the existing contracts with NEW and TCC is currently being prepared and will come before the Board in early Fall 2009.

If you have any questions or require additional information, please let me know.

JEF:pc

c: Chief Executive Officer
Acting County Counsel
Executive Officer, Board of Supervisors



Los Angeles Unified School District

OFFICE OF THE GENERAL COUNSEL

BUSINESS SERVICES AND GOVERNMENT RELATIONS

333 S. Beaudry Avenue, 20th Floor, Los Angeles, CA 90017

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DAVID L. BREWER III
Superintendent of Schools

ROBERTA FESLER
General Counsel

RICHARD A. DEEB
Associate General Counsel II

October 30, 2008

Patti Culross, MD, MPH
Injury and Violence Prevention Program
Los Angeles County Department of Public Health
3530 Wilshire Blvd., Suite 800
Los Angeles, CA 90010

Re: **Child Passenger Safety Trust Fund Program Agreement (Contract No. PH-000281)**

Dear Dr. Culross:

This is to update you on the Los Angeles Unified School District's ("LAUSD") implementation of the subject Los Angeles County Department of Public Health ("DPH" or the "County") grant-funded agreement (the "Agreement"). LAUSD's implementation of the Agreement has been placed on hold for various reasons. However, we wish to assure you that we have been working diligently to address the issues that have prevented implementation so that services can resume no later than January 2009.

You had asked specific questions about the status of the program. Those questions and LAUSD's responses are presented below.

1. **Why have no services been provided to date?**

LAUSD employee Tana Ball wrote the grant proposal for the DPH Child Passenger Safety Trust Fund Program ("CPSTFP") with the expectation that the Los Angeles School Police Department ("LASPD") would administer the grant and hire and/or subcontract staff necessary to provide the services. However, while in the process of selecting staff to provide the program services, several issues came to light that required LASPD to put the program on hold. LAUSD has used the time to investigate the issues and consider alternatives for providing the CPSTFP services.

2. **Why has LAUSD decided that it cannot use Tana Ball and her staff as the services subcontractor, as was originally planned?**

Since LAUSD submitted its proposal for the CPSTFP, policies and procedures for hiring temporary staff have become more restrictive. The restrictions have prevented LAUSD from directly hiring personnel to perform the CPSTFP services as Ms. Ball had planned. Ms. Ball had also planned to subcontract with Youth Educational Sports, Inc. ("YES") to provide additional services. However, during the subcontracting process, Ms. Ball disclosed that she was a member of the YES board of directors, which raised conflict of interest concerns.

Los Angeles School Police Department

Headquarters: 1330 West Pico Boulevard, Los Angeles, California 90015

Mailing Address: P.O. Box 513307, Los Angeles, California 90051

Telephone: (213) 742-8222 - Fax: (213) 742-0041

LAWRENCE E. MANION

CHIEF OF POLICE



February 10, 2009

Patti Culross
Director, Master of Public Health
Injury and Violence Prevention Program
3530 Wilshire Boulevard, Suite 800
Los Angeles, CA 90010

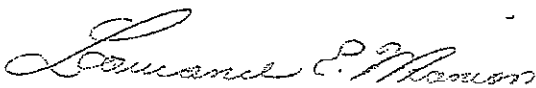
RE: Child Passenger Safety Trust Fund Program

Dear Ms. Culross:

During the past three months, Los Angeles School Police Department (LASPD) Deputy Chief Nancy Ramirez had been working closely with your staff evaluating the feasibility of participating in the Child Passenger Safety Trust Fund Program. After carefully assessing all aspects of this most admirable trust funded program, it became apparent the LASPD would be required to adjust school related assignments for personnel and compensate police officers with overtime funding. Taking into consideration the serious budget crisis facing the Los Angeles Unified School District (LAUSD), it is not possible for the LASPD to commit to the grant program. It has been a pleasure sharing conversations with your executive staff and exploring options related to this program.

If you require additional information, please contact me at (213) 742-8222 or (213) 742-8235.

Very truly yours,


LAWRENCE E. MANION
Chief of Police

c: David Holmquist, Chief Operating Officer
Alma D. Gonzalez, Assistant Contract Manager

Los Angeles Unified School District

Business Services Division

RAMON C. CORTINES
Superintendent of Schools



MICHAEL A. EUGENE
Business Manager

DUANE E. JOHNSON
Chief Procurement Officer

PETER D. DALE
Director of Contract Administration

VIA ELECTRONIC AND US CERTIFIED MAIL

February 24, 2009

L.A. County Department of Public Health
Injury and Violence Prevention Program
3630 Wilshire Blvd., Suite #800
Los Angeles, CA 90010

Subject: Agreement No. 0800985 - Contract Termination

Attention: Patti Culross

Pursuant to a request from the contract sponsor, the Los Angeles School Police Department, of which you were informed by Lawrence E. Manion, Chief of Police, in a letter dated 10 February 2009, you are hereby notified that the Los Angeles Unified School District is unilaterally terminating the subject Agreement. The termination is effective as of today, 24 February 2009.

As no services have been provided by the District there will be no invoice submitted to L.A. County Department of Public Health Injury and Violence Prevention Program.

Sincerely,


Alma D. Gonzalez
Asst. Manager Contract Administration
Tel: 213.241.3955

c: Nancy Ramirez, Deputy of Chief of Police
Accounts Receivable